OFFICE OF THE NEW YORK STATE ATTORNEY GENERAL

Executive Division – Research Department
Researcher – New York City
Reference No: EXEC/RD_RES_NYC_2014

The Office of the New York State Attorney General ("OAG") seeks a full-time researcher within the Executive Division for the Research Department. The Research Department provides research and analysis to support the OAG's initiatives, investigations, and policy development.

Responsibilities:
- Compiling, summarizing, and succinctly presenting research on relevant entities and issues
- Synthesizing pertinent facts and issues from large amounts of information/data
- Developing new research skills and/or finding new sources of information
- Performing other duties as required

Qualifications/Skills:
- Bachelor's degree; advanced degree preferred
- Demonstrated qualitative and/or quantitative research abilities; candidates with experience in any of the following areas preferred:
    - Geographic Information Systems (GIS)
    - Large datasets and/or statistical analysis
    - Legal and court research
    - Legislative tracking or policy analysis
    - Social media research
- Excellent oral and written communication skills
- Highly organized, self-directed, and resourceful
- Personable and positive, with a high level of integrity
- Interest in public policy and social/economic justice

Applicants from diverse backgrounds are encouraged to apply. The Office of the Attorney General is an equal opportunity employer.

To apply, please submit cover letter, resume, writing sample and three references to:
Sandra Jefferson Grannum, Esq., Chief, Legal Recruitment Bureau, Office of the New York State Attorney General, 120 Broadway, New York, NY 10271 or recruitment@ag.ny.gov Submission via email is preferred. Applicants **must** indicate the position and **Reference No. EXEC/RD_RES_NYC_2014** in their cover letter.

For more information about the OAG, please visit our website: www.ag.ny.gov.